

Post Vacancy – Job description

- **Reference number:** 2024 -02 (to be quoted in all your communications)
- **Office location:** Port-au-Prince, Haïti
- **Position:** Technical Assistant
- **Duration of assignment:** 2 years (12 months contract with possibility of extension)
- **Deadline for application:** 18 March 2024
- **Start date:** 01 August 2024

Job Description:

In order to facilitate and to maximise the impact of humanitarian operations financed by the European Union and of EU civil protection activities coordinated by the European Commission in Haiti, the Technical Assistant will be appointed to the post of Country TA for Haiti by the European Commission's Directorate General for European Civil Protection and Humanitarian Aid Operations - ECHO. The expert will be based in the ECHO Office in Port au Prince, dealing with complex crises, emergency response and disaster preparedness.

Haiti is an extremely poor, instable and fragile state, vulnerable to extreme natural hazards and humanmade disasters. More than 5 million Haitians require immediate humanitarian assistance, suffering from acute malnutrition, recurrent disease epidemics, hindered access to basic needs (such as food, healthcare, water, hygiene and sanitation services). Increasing violence and the consequences of the political social and economic crisis are exacerbating the humanitarian situation, fuelling a migration crisis and straining the country's coping capacities.

Haiti is the largest beneficiary of the European Union's humanitarian aid in Latin America and the Caribbean, with €490 million provided since 1994. Most of this assistance has been provided in the aftermath of natural disaster to which the country is regularly confronted. DG ECHO's humanitarian assistance in the country responds to the needs of the population by deploying aid in the sectors of food assistance, nutrition, health, WASH, shelter, EIE, disaster preparedness and protection. EU humanitarian aid also helps in responding to the humanitarian challenges Haiti faces such as natural and epidemic hazards, through strengthening local capacities to prepare for and respond to them. The pursuit of a solid NEXUS strategy has also been one of the main goals of ECHO engagement in Haiti.

At the request of ECHO headquarters, the expert may also be called upon carrying out missions linked to her/his specific responsibilities to other LAC countries, to other regions or to Brussels, and should be prepared to react to a current or evolving crisis in any other part of the world following a request by DG ECHO Brussels.

Place of assignment:

The Technical Assistant will be based in Port-au-Prince, Haiti. It is a DG ECHO category 3 office.

The duration of posting is maximum 2 years, and **it is a non-family posting**. The expert will benefit from the ECHO system of Rest and Recuperation (R&R).

Qualification requirements and assets:

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DG ECHO's recruitment policy aims at respecting diversity, creating an inclusive working environment, maintaining gender balance. We apply a zero-tolerance policy on discrimination.

DG ECHO encourages recruitment of qualified women. Therefore, **female candidates are strongly encouraged to apply** and at equal merit between two final candidates, female candidates will be given priority.

General DG ECHO language requirements: mastering English or French as the mandatory first language. The second language must be different from the first language and must be one of the languages used in the humanitarian aid sector, namely French, English, Spanish, Arabic or Russian.

Requirements for the post:

- The candidate must have at least 3 years of experience in management **multi-sectoral humanitarian aid** programmes
- For the present position, a very good command of **French** and a very good command of **English** are compulsory (level C2, C1).
- Experience in **Protection**
- Team player skills and cooperation (to be tested at the interview)

Assets:

- Experience in Primary Health Care and Nutrition
- Experience in Disaster Preparedness
- Experience in Nexus
- Previous ECHO experience
- Interpersonal and Communication skills

Application

Interested candidates must send their application to echo-experts-jobs@ec.europa.eu

Subject of the message: 2024-02 – Technical Assistant, Port-au-Prince, Haïti

With the following information:

- First Name:
- Surname:
- E- mail:
- Phone number(s):
- ID application number (DG ECHO database "Individual Experts Online"):
- Available from (dd/mm/yyyy):

Documents to be attached: Curriculum Vitae and Motivation Letter (in English)

By sending your email with the requested personal details and documentation, you explicitly provide your consent for the processing of your personal data for recruitment-related purposes.

Only candidates registered in DG ECHO Field Staff Management (FSM) database can apply

<https://webgate.ec.europa.eu/echo/fsm/>

- Only shortlisted candidates will be contacted by DG ECHO.

For information related to Data Protection and the processing of personal data for recruitment-related purposes, please consult the Specific [Privacy Statement](#).

For any IT issues related to the update of your CV in the Field Staff Management (FSM), please do contact ECHO-DEV-FSM@ec.europa.eu

Deadline for sending application: 18 March 2024